

Dear Parent / Guardian,

Welcome to OCPE Wellborn Middle School 2023-2024!

Your student has applied and been accepted to participate in Off Campus PE (OCPE). Please use the "Log of Hours" form (linked below) to document your hours. Please turn these hours into the Wellborn Counseling Office at the end of each 6-weeks grading period.

Please have your student turn in hard copies of OCPE logs to the Counseling Office each marking period. Although emailing OCPE logs to me is convenient, oftentimes programs do not match and makes printing these logs cumbersome due to the large number of students participating in OCPE at Wellborn (52!).

If your student has OCPE for 7th period, students should be picked up in the Parent Pick up area shortly after 6th period ends. Parents should notify our attendance clerk, Ms. Marshae Wilson (mwilson@csisd.org) if your student is walking home or being picked up by another parent. Students will need to check out with the attendance clerk each day.

OCPE Hours Due Dates:

1st six-weeks due = September 29

2nd = November 3th

3rd = December 15th

4th = February 23rd

5th = April 12th

6th = May 24th

I am including several links your convenience:

[CSISD 2022-2023 CSISD Academic Calendar](#)

[Wellborn Middle School website](#)

[Wellborn Middle School Grades / OCPE Log of Hours](#)

Remember, students must have 5 hours per week to continue to qualify for OCPE. If your student becomes ill, injured, or for any reason and is unable to meet the 5-hour minimum in a week, please contact me ASAP so we can create a plan for your student.

Please be aware that Wellborn uses an alternate schedule for various activities during the year, such as Pep Rallies, which may change the time of 7th period.

Since PE is state required, if a student does not turn in the required documentation of OCPE hours they will be placed in a PE course.

Do not hesitate to contact us if you have any questions.

Sincerely,

Brian